**Oak Harbor Yacht Club**

**Board of Directors Meeting Minutes**

**Tuesday, March 16, 2021**

A regular meeting of the Oak Harbor Yacht Club was held on March 16, 2021 in the Ballroom. The Commodore, Terry Sparks and Secretary, Lynn Kastner were present. A quorum being present, the meeting was called to order at 5:34 p.m.

Bridge Present: Terry Sparks, Commodore; Danny Kaiser, Vice Commodore; Tom Fitzgerald, Rear Commodore; Lynn Kastner, Secretary; LaRae Brown, Treasurer

Directors Present: Don Kaiser, Cedric Niiro, Dave Steckman, Tugg Thomson, and

Bill Weinsheimer

Committee Chair: Avis Berney, The Admiralty Committee

1. Minutes of February 16, 2021 meeting. MOTION by Don Kaiser to approve, seconded. Motion approved.
2. Treasurer’s Report—LaRae Brown
* Reported on costs just to be operational.
* In the past, inventory was entered into QuickBooks which has created issues for accurate accounting.
* Working to reconcile QuickBooks with the bank.
* Danny mentioned we are utilizing our Reseller’s Permit for liquor discounts.

New Business

1. COVID Guidelines—Terry Sparks
	* On March 22 new Guidelines allow dining at 50%. Idea: remove bar chairs in Clubhouse and expand dining into booths.

1. New Capacity Regulations—Tom Fitzgerald
	* Will coordinate with Fire Department for maximum capacity for the Ballroom and Clubhouse.
2. Vice-Commodore—Danny Kaiser
* Recharging Club Gift Cards with a 5% discount at $50.00 increments. The BOD agreed that this is something we would like to offer members. However, issues with tipping and QuickBooks need to be resolved before we can implement.
* Fundraising—Separate from the Social Committee. Need help identifying members to manage multiple small events versus one big auction. An idea for a

July event: Crab & Cocktails outside for OHYC Members and their guests.

Cedric Niiro reminded us that we need to be aware of COVID restrictions.

* Opening Day Boat Parade and Luncheon—Social Event organized by the Bridge. Saturday, May 1.
1. Rear Commodore—Tom Fitzgerald
	* MMGT—Could use additional help Monday Mornings at 8:00 a.m. Treats, coffee and stories included. Usually finished by 9:00 a.m.
	* Septic system to be pumped and hopefully repaired. Will also receive a quote on replacing the entire system.
2. Membership—Danny Kaiser
	* No report
3. Social Committee—Lynn Kastner for Jackie Cannizzaro
* On Friday, March 19, the Club will have its first dinner outside of the self-cooked grilled dinners. Chef Jackie Cannizzaro’s menu is a St. Patrick’s theme—corned beef, cabbage, and veggies. The Board will assist in serving and cleanup.

(Note: It was not prudent to open the Club on Wednesday, March 17, thereby adding more operating costs with COVID Restrictions.)

* Social proposes that Dinner and a Pitch can become a segue into Club gatherings. Speakers are generally low or no cost. The meal (once we get enough volunteer chefs) is generally comfort food at an appealing price.
1. Sail Fleet Captain—Dave Steckman

Whidbey Summer Classic Regatta

* Fills the void for Race Week, with 30-40 boats, July 16, 17, 18.
* To keep costs low for racers seeking local sponsorships.
* This event will provide revenue for the Club through bar and food sales.
* Seeking permission from BOD to utilize the Ballroom with two bars and live music—both a DJ and a live band.
* Obtaining a permit for use of lawn area for tent camping.
* Thursday night racers will be bringing their boats to the marina with an early check-in. Then mingle in our Clubhouse with OHYC Members.
* Friday, Saturday, and Sunday racing.

Thursday Sailing begins Thursday, March 25

* Members will arrive at the Clubhouse around 7:30 p.m. Shelley will have hamburgers, bacon, and condiments ready for barbeque.
1. The Admiralty Committee—Avis Berney
* The History:

During a 2015 upstairs remodel, it became apparent that more work needed to be done throughout the Club. Then, in 2017 the furnace went down. This resulted in a fundraiser which provided enough money to resolve that issue. However, deferred maintenance needed to be completed and other items either fixed or upgraded.

* The Structure:

In 2018 Larry Munns asked Avis to become The Admiralty Committee Chair. They met several times to determine a structure for this Legacy Program. It was decided that OHYC’s would resemble the Whidbey Health’s Tree of Life.

* + With a $1,000 donation, a member’s name will be displayed on a recognition piece.
	+ If a member donates smaller amounts of cash, they will be recognized via a written piece TBD. When they reach the $1,000 donation amount, their name will be added to the recognition piece. This program is for cash donations. Bruce Brown and Virginia Cooley manage the accounting.
	+ The Board of Directors determine where these funds are spent.
* The Recognition Piece:

Avis and Dave propose a 10” X 10” glass wave with a wood framed plaque. Fused circular bubbles will be displayed with the donor’s name and year of donation. This art piece will be created inhouse at a cost of approximately $150 and displayed on the wall behind the center booth in our Clubhouse Bar.

* MOTION by Danny Kaiser to approve the general concept of our recognition piece, and placement on the wall behind the center booth in our Clubhouse Bar, seconded. Motion approved.

Adjourned: 6:37 p.m.

Respectively Submitted,

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Lynn Kastner, Secretary

Date Approved: 03/20/2021